



Application – Childcare Practitioner Educator (PEMCPG/24/0201)
Position applied for: Childcare Practitioner Educator
Employer/Location: Planet EMC Playground
Vacancy Ref: PEMCPG/24/0201

Personal Details

Title	
Last Name	
Previous Name if Applicable	
First Name	
Preferred First Name	
National Insurance Number	

Under the Immigration, Asylum and Nationality Act 2006 you will be required to provide original evidence to confirm your eligibility to work in the UK including proof of a valid National Insurance Number.

Do you have any restrictions on your right to work in the UK? Yes / No

Address:	
Town or City:	
County:	
Postcode:	
Country:	
Work Phone No.	
Home Phone No.	
Mobile Phone No.	
Email address	

References

Applications: If you are selected for interview and receive a verbal offer of employment, we will take up two references prior to employment commencing. One referee must be a senior person in your present (or most recent) company who has knowledge of your work. If an employer's reference cannot be provided due to longevity with a previous employer or employment history etc, a suitable alternative shall be agreed. Where this is your first appointment, i.e. college leaver, reference will be taken up from your training provider.

We reserve the right to contact your present/last employer if an offer is made and accepted. By accepting a verbal offer of employment successful candidates consent to their referees being contacted.



Reference 1	Reference 2
Name Position Held:	Name Position Held:
Name of Organisation:	Name of Organisation:
Address	Address
Town	Town
County	County
Postcode	Postcode
Country (If outside of UK)	Country (If outside of UK)
Telephone number:	Telephone number:
Email address:	Email address:
Relationship:	Relationship:
How long have you known this referee?:	How long have you known this referee?:
Is this an Employer's or Personal Reference?:	Is this an Employer's or Personal Reference?:

Are you related or closely linked to a member of staff employed by Planet-EMC? Yes / No

Where did you see this advert?

Where did you hear about this vacancy?

Disability

Planet-EMC is committed under the Disability Confident Scheme. All disabled applicants who meet the minimum requirements for a job vacancy are guaranteed to be interviewed and considered on their abilities. The minimum requirements are defined as the essential criteria as set out in the Job Profile. Reasonable Adjustments will be made in accordance with the applicants needs at all stages of the selection process. This scheme applies to all vacancies.

Do you have any disability? Yes / No

If yes, do you have any particular requirements in order to attend for interview? Yes / No

If yes, please give details:

Capability and disciplinary matters: Yes / No

If yes, please give details:



Current or Most Recent Employment

Company Name:	
Address:	
Town or City:	
County:	
Postcode:	
Country:	
Work Telephone:	
Position Held:	
Start date:	
Salary:	
Notice Required:	
Reason for Leaving:	

Responsibilities:

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Employment History

Employment history in chronological order. Please account for any gaps in employment history.

Employment History Please account for any gaps in employment history 1

Date From:	
Date To:	
Employer Name: Address:	
Town or City:	
County:	
Postcode:	
Country:	



Job Title:	
Duties and Responsibilities:	
Reason for Leaving:	

Employment History Please account for any gaps in employment history 2

Date From:	
Date To:	
Employer Name:	
Address:	
Town or City:	
County:	
Postcode:	
Country:	
Job Title:	
Duties and Responsibilities:	
Reason for Leaving:	

Employment History Please account for any gaps in employment history 3

Date From:	
Date To:	
Employer Name:	
Address:	
Town or City:	
County:	



Postcode:	
Country:	
Job Title:	
Duties and Responsibilities:	
Reason for Leaving:	

Employment History Please account for any gaps in employment history 4

Date From:	
Date To:	
Employer Name:	
Address:	
Town or City:	
County:	
Postcode:	
Country:	
Job Title:	
Duties and Responsibilities:	
Reason for Leaving:	

Employment History Please account for any gaps in employment history 5

Date From:	
Date To:	
Employer Name:	
Address:	
Town or City:	



County:	
Postcode:	
Country:	
Job Title:	
Duties and Responsibilities:	
Reason for Leaving:	

Education / Qualifications

Please state all qualifications you have gained in chronological order. This can include qualifications from Secondary School, College and University. Copies of essential qualifications will be required at the interview.

Qualification 1

Examinations Taken and Grades Achieved:	
Date attained:	
Attended From:	
Attended To:	
Address of School/College/University:	
Town or City:	
County:	
Postcode:	
Country:	
Qualification Type (A Level, NVQ, etc.):	
Was this course Full or Part Time?	

Qualification 2

Examinations Taken and Grades Achieved:	
Date attained:	
Attended From:	
Attended To:	
Address of School/College/University:	
Town or City:	
County:	
Postcode:	
Country:	
Qualification Type (A Level, NVQ, etc.):	
Was this course Full or Part Time?	



Qualification 3

Examinations Taken and Grades Achieved:	
Date attained:	
Attended From:	
Attended To:	
Address of School/College/University:	
Town or City:	
County:	
Postcode:	
Country:	
Qualification Type (A Level, NVQ, etc.):	
Was this course Full or Part Time?	

Qualification 4

Examinations Taken and Grades Achieved:	
Date attained:	
Attended From:	
Attended To:	
Address of School/College/University:	
Town or City:	
County:	
Postcode:	
Country:	
Qualification Type (A Level, NVQ, etc.):	
Was this course Full or Part Time?	

Qualification 5

Examinations Taken and Grades Achieved:	
Date attained:	
Attended From:	
Attended To:	
Address of School/College/University:	
Town or City:	
County:	
Postcode:	
Country:	



Qualification Type (A Level, NVQ, etc.):	
Was this course Full or Part Time?	

Please state any relevant courses or training you have attended. If none please state 'Not Applicable' in first box. We may request to see evidence, if relevant.

Other Training Course 1

Course Details:	
Date Completed:	

Other Training Course 2

Course Details:	
Date Completed:	

Other Training Course 3

Course Details:	
Date Completed:	

Do you have a current First Aid Certificate? Yes/No

Membership of Professional Bodies

Please list any current professional memberships you hold: you should include details of the institute or association and your grade of membership (if applicable). We may request to see evidence, if relevant.

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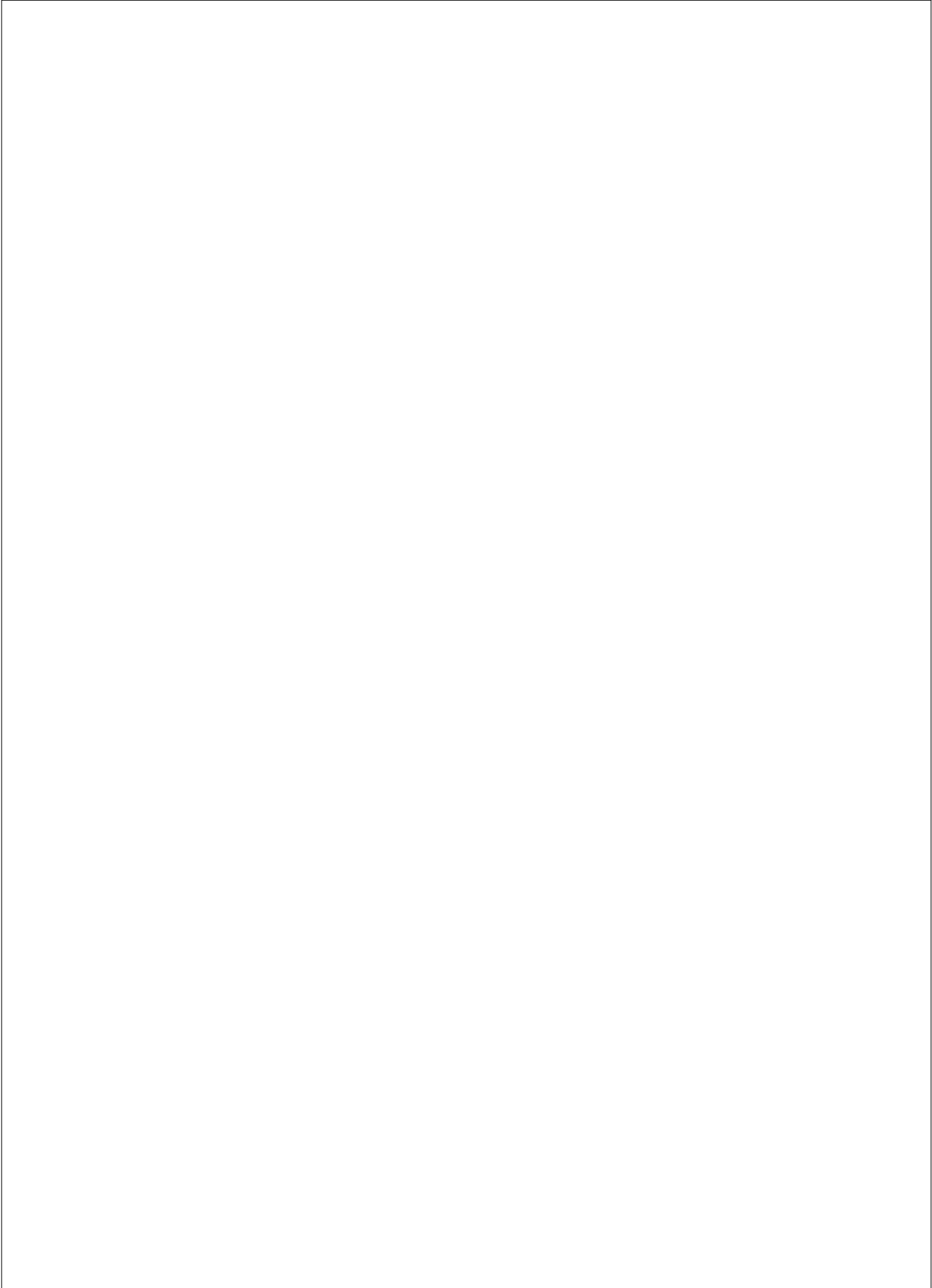
Are you available:

- Full working
- Part working
- Flexible working
- Job share
- Shift working
- Term time working
- Weekend



General Experience and Further Information

Please give evidence against the requirements set out in the person specification of how your skills and experience in employment or elsewhere suit you to this post and indicate why you are applying.





Rehabilitation of Offenders Act 1974

The position you are applying for is considered exempt under the provisions of The Rehabilitation of Offenders Act 1974 (amended 1986). You are therefore required to declare ALL pending prosecutions, convictions, cautions or binding over orders you may have.

Please note all convictions must be declared and can never be considered 'spent'.

Do you have an enhanced Disclosure and Barring Service (DBS)? Yes/No

Do you have the Disclosure and Barring Service (DBS) Online Update Service? Yes/No

Do you have any unspent criminal convictions? Yes / No

Please give details of all your prosecutions, convictions, cautions or binding over orders. You should also include any pending convictions. If you have no convictions please write NONE and sign the form.

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Should you have any current convictions, cautions or binding over orders, this will not necessarily bar you from employment but will be taken into consideration.

Equal Opportunities and Recruitment Monitoring

The information you provide will be used only for statistical monitoring and will help the company to ensure that employees are treated fairly in line with our Equal Act and Policy. You do not have to provide this information if you do not want to. The information helps the company comply with requirements of the Race Relations Act 2000.

Ethnic Origin	
Gender	
Where did you hear about this vacancy?	
Age	
Religion	
Sexuality	
Gender at birth	

Planet-EMC is committed to the protection and safety of children and young people.

Declaration

The personal information we have collected from you will be shared with required government organisations who will use it to prevent fraud, other unlawful or dishonest conduct, malpractice, and other seriously improper conduct. If any of these are detected, you could be refused certain services or employment. Your personal information will also be used to verify your identity. Further details of how your information will be used by Planet-EMC, and your data protection rights can be found at <https://www.cifas.org.uk/fpn> and <https://www.gov.uk/data-protection>.



I declare that to the best of my knowledge the information I have given on this form is correct and that I have not omitted any facts, which may have a bearing on my application. I understand that falsification of qualification or any information may lead to dismissal without notice.

By signing and submitting this form I consent to processing sensitive personal data relating to me for the purposes of managing my application, provided that such processing is in accordance with the GDPR 2016 and Data Protection Act 2018.

Signature:

Date: